WooCommerce Event Ticket

Thank you for purchasing our extension. If you have any questions that are beyond the scope of this document, do not hesitate to leave us an email via sup port@magenest.com or submit a ticket on our support portal.

By: Magenest | Support Portal: http://servicedesk.izysync.com/servicedesk/customer/portal/92

Introduction

WooCommerce Ticket from Magenest allows merchants to create event products and sell tickets on WooCommerce platform.

Features for admin

- Support Simple products and Variable products
- Create ticket products with ease
- Able to customize the PDF ticket
- Able to customize email template
- Generate QR code for tickets
- Display Google Map on product page to show event location
- Manage event tickets in backend
- Export data of event attendees to CSV file
- Set reminder email to customers X days before event date
- Redeem tickets from backend (for single ticket or mass/bulk actions)
- Resend tickets from backend (for single ticket or mass/bulk actions)
- Scan QR and redeem tickets with browsers on Android mobiles or webcam
- Upload QR code image and redeem tickets from backend

Features for customers

- Purchase one or multiple tickets for events
- Choose between E-ticket and physical ticket (with shipping option)
- Receive pdf ticket(s) via emails
- Send emails to all attendees

System Requirements

Your store should be running on **WooCommerce 3.0, 3.4.7; Wordpress 4.8., 4.9.8**

Configuration

General Settings

In **Ticket Manager > Settings**

➕ General settings

- The order status when payment is completed: You can set the status of the order when customers make the payment for the tickets. The default status is Completed
- Google Map API: In order to show the google map on the product page, you have to fill in the Google Map API. Learn more

Email: You can set the default email template in this setting. You can also add specific email template in each product setting. If the email template in product setting is empty, this default one will be used.
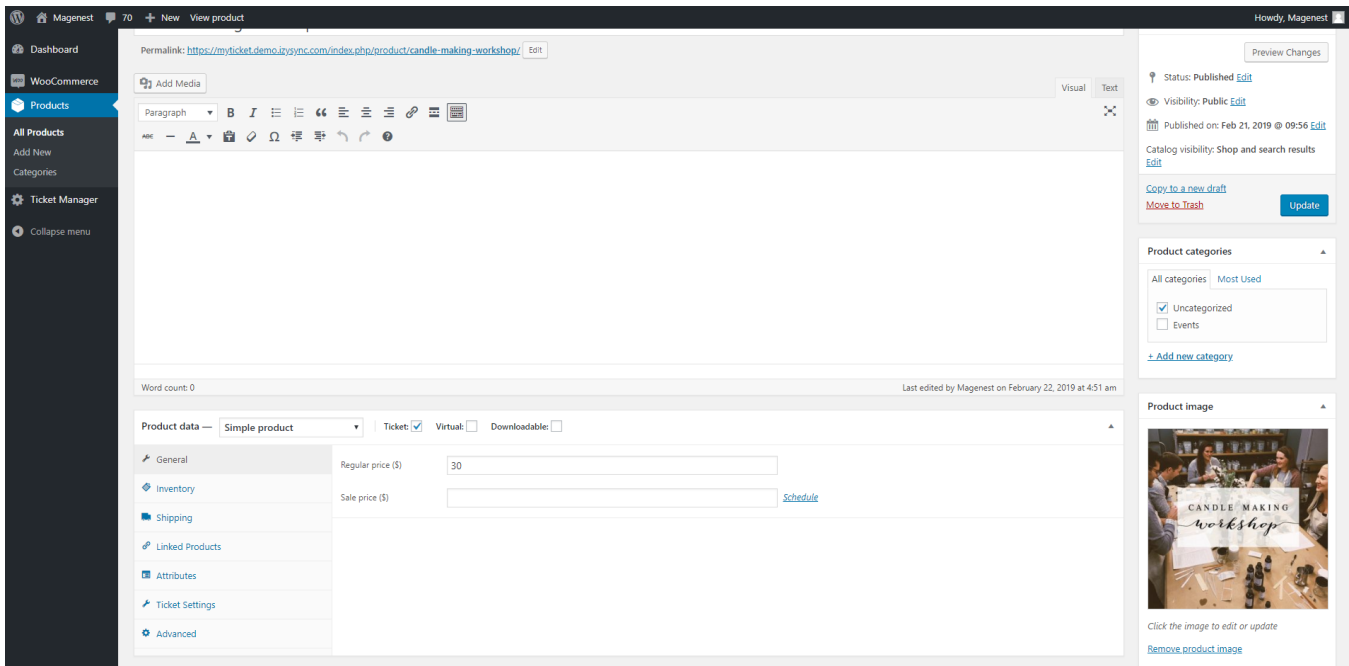

Create event product

In the back end, go to **Products > All Products >** Click on **Add New** button to create new event ticket product.
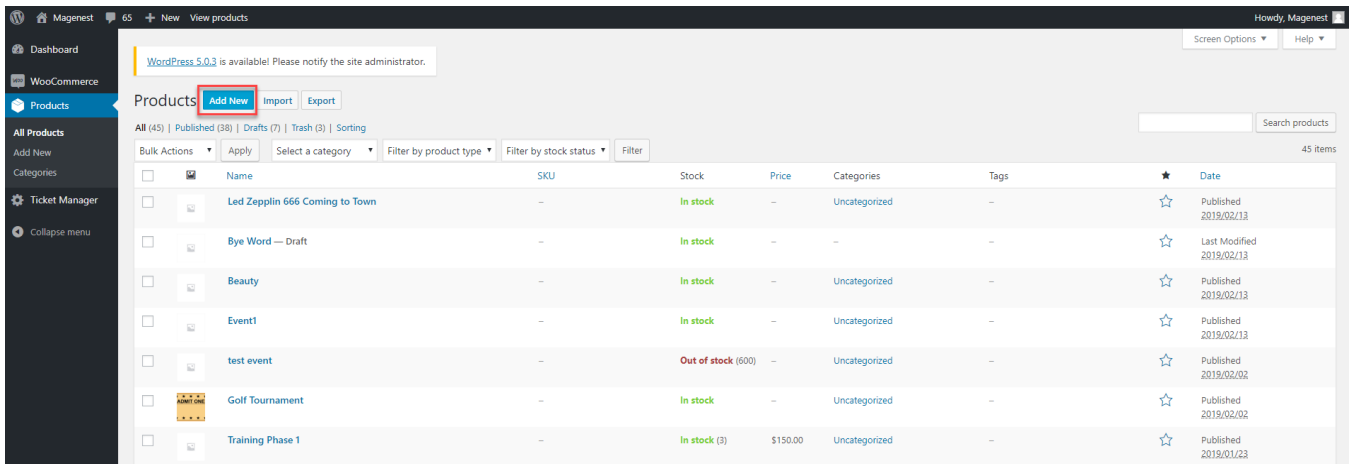
First, you must tick in the Ticket checkbox.

In the General settings, you can set the price for the tickets. The extension supports Simple product and Variable product so you can set the prices for either one of these two.

You can refer to this document on how to setup WooCommerce variable product

Simple product

Variable Product

➕ **Event details:**

- Start time, end time: The event date and time, which could be for multiple days or for the same day
- Location: The event address
- Display Google Map Tab: Show the Google Map on product page with the event location. You must fill in the latitude and longitude of the location,
- Automatically disable the product: The product will be disabled automatically when the event time is over. Customers cannot purchase the tickets anymore.
- Add attendees: Display the attendee form with name and email fields on product page.
- Ticket type: You can set it as the E-ticket or Physical Ticket (with shipping option) or both.

➕ **PDF Settings:**

- Ticket code pattern: The ticket code format. [A3] means to generate 3 random alphabetical characters, [N3] will generate 3 random numbers. "CW" is the hard code
  Example: Magenest-[A3][N2] will generate a code like Magenest-afl23 or Magenest-afo09 ...
- PDF Template: Assign the PDF ticket design to this product.

Email Settings

- BCC to: Fill in the name and email of you/admin if you want to send the ticket confirmation email to admin email for management
- Email subject: The subject of the ticket email sent to customers
- Email content: You can add the email template using HTML

Design your PDF ticket

In the back end, go to **Ticket Manager > PDF Ticket Design > Add new PDF Template**

The changes you make for the PDF configuration can be previewed in the PDF View field.

➕ PDF Config: You can adjust the page width and height and upload the background image for the ticket.

➕ Text settings:

To add the text field, to you have to fill in the text content first, then click on **Add new** button.

You can then change the text font, color, and size.

You can delete the text field by pressing the Recycle bin icon on the top right of the field.

➕ Shortcode: There are 9 shortcodes available for your choice.

- {{product_name}} : Event name
- {{start_time}} : Start time of the event
- {{end_time}} : End time of the event
- {{location}} : Event Location
- {{attendee_name}} : Attendee's name
- {{attendee_mail}} : Attendee's email
- {{billing_name}} : Billing name
- {{billing_phone}} : Billing phone number
- {{ticket_code}}: The numeric ticket code

➕ Image settings: Apart from background image, you can add more images to the ticket design.

➕ QR Code: Add the QR code to the design.

Create email templates

In the Ticket Manager > Email Templates, you can manage all available templates in the table, or creating new template by clicking on **Add new email template** button.

You can use the Web Builder Framework to design the email template. Click on the Pen icon on the top left of the Email Design field.

Dashboard
Posts
Media
Pages
Comments 88
WooCommerce
Products
Ticket Manager
Ticket Manager
Reminder Emails
Settings
PDF Ticket Design
Email templates
Appearance
Plugins 6

Edit email design Add new email template

Workshop Ticket Template

Access Manager by AAM plugin

Email Design

Edit Email

Snippet text here lorem ipsum is dummy text   View online

magenest

HOME | NEW PRODUCT | CATALOGUE | CONTACT US

GOOD NEWS!

Your order has shipped!

To track your order or make
any changes please click the button below.
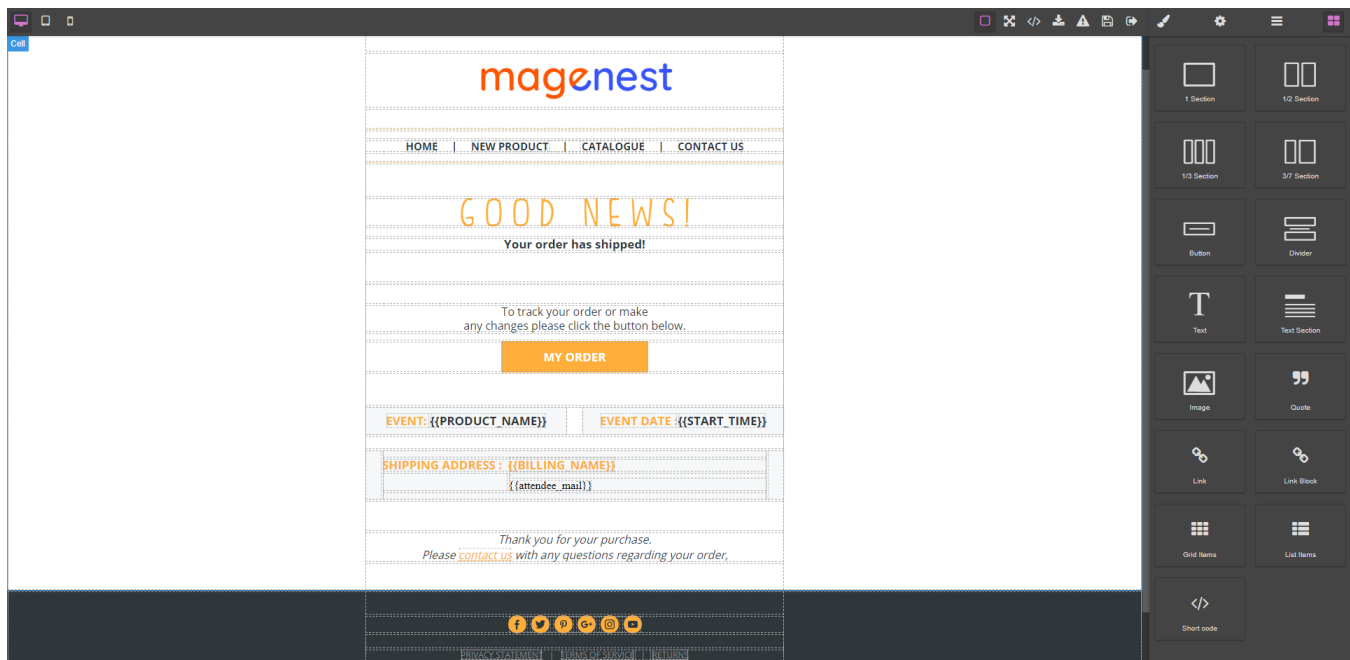
MY ORDER

EVENT: {{PRODUCT_NAME}}   EVENT DATE :{{START_TIME}}

SHIPPING ADDRESS : {{BILLING_NAME}}

{{attendee_mail}}

Thank you for your purchase.
Please contact us with any questions regarding your order,

Manage ticket/attendee list

You can manage the tickets on Ticket Manager page.

With the filter by product, you can select a specific event and view all the tickets sold for that event. You can also resend, redeem or delete the ticket in the action column or select multiple tickets and use bulk actions.

Scan and redeem tickets

You can redeem the QR code from the back end. On Ticket Manager page, click on **Redeem QR Code** button.

You can use Android phone camera, webcam to scan the ticket, or upload the image of the QR code onto the site.

When the code is scanned successfully, you can redeem the ticket with the **Redeem** button under the ticket information.

⚠️ You can also choose Redeem in the action column to redeem each ticket manually without scanning.
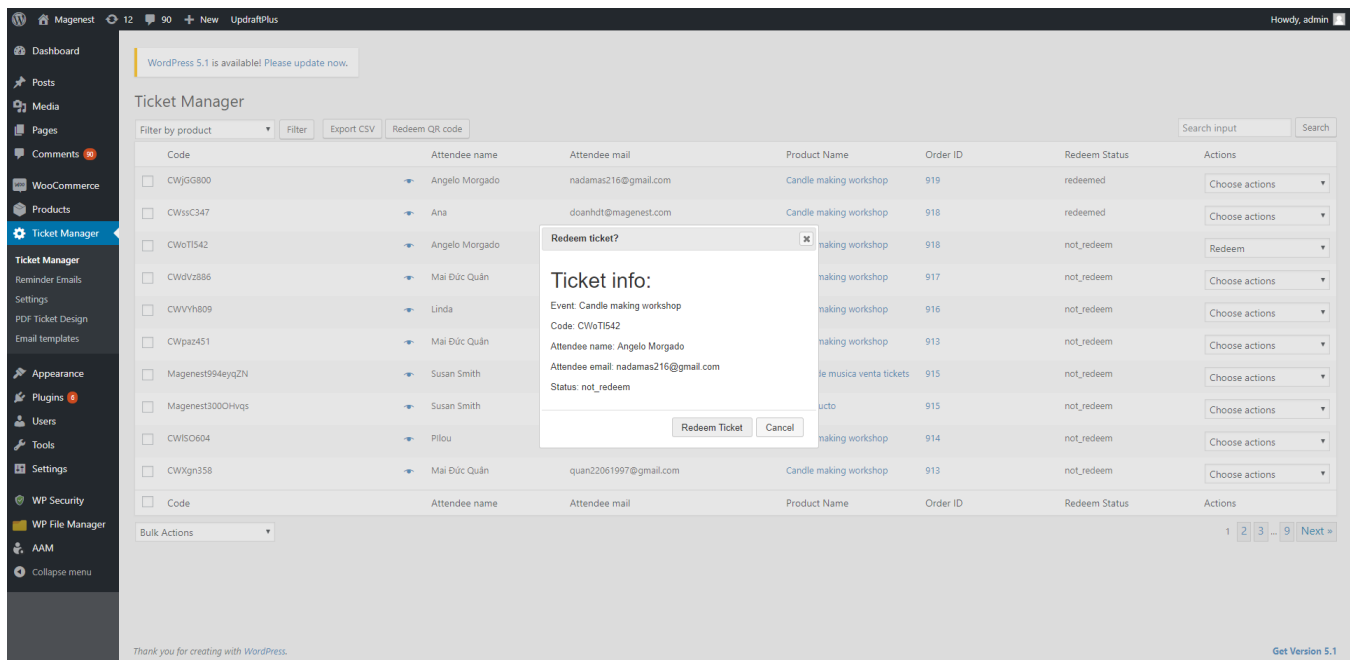
Manage reminder emails

You can track the reminder email list in **Ticket Manager > Reminder emails.**

With the filter by product, you can select a specific event and view all the tickets sold for that event. You can view the ticket details, resend the reminder email or delete the record.
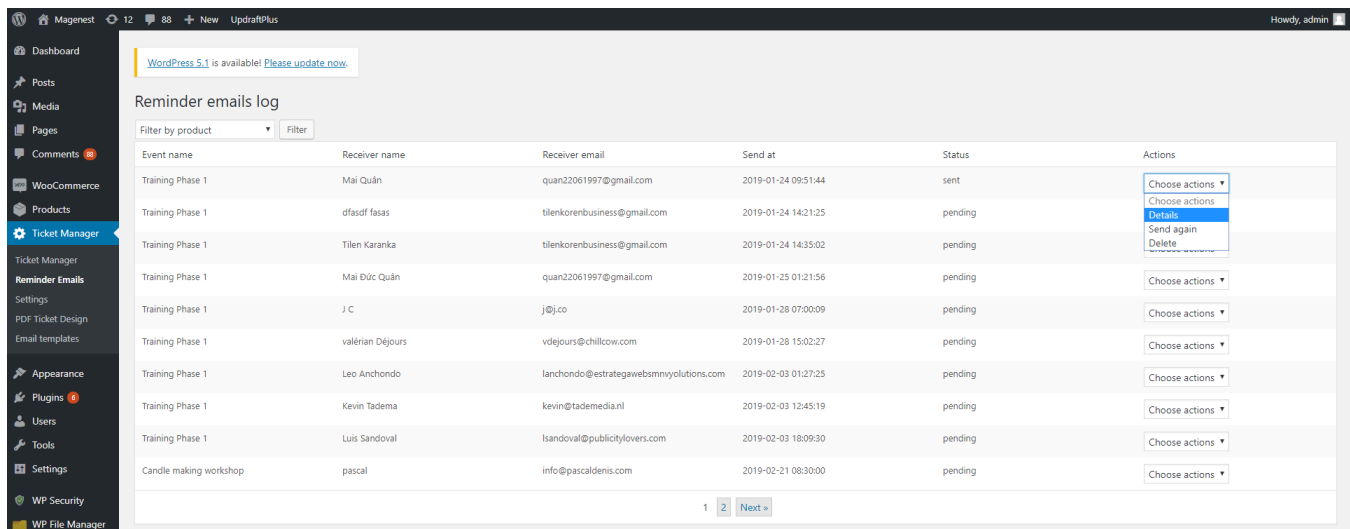
Update

- When a bug fix or new feature is released, we will provide you with the module's new package.
- All you need to do is repeating the above installing steps and uploading the package onto your store. The code will automatically override.
- Flush the configure cache. Your store and newly installed module should be working as expected.

Support

- We will reply to support requests within **2 business days**.
- We will offer **lifetime free update and 6-month free support for all of our paid products**. Support includes answering questions related to our products, bug/error fixing to make sure our products fit well in your site exactly like our demo.
- Support **DOES NOT** include other services such as customizing our products, installation and uninstallation service.

Once again, thank you for purchasing our extension. If you have any questions relating to this extension, please do not hesitate to contact us for support.

Magenest