

## 3. Event Ticket User Guide (v1.0.x)

Thank you for purchasing our extension. If you have any questions that are beyond the scope of this document, please feel free to contact us via [support@magenest.com](mailto:support@magenest.com)

Updated: 22/10/2018 | By: Magenest | Support Portal: <http://servicedesk.izsync.com/servicedesk/customer/portal/7>

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### Introduction

**Event Tickets** by Magenest is the ultimate extension for E-commerce websites that allows store admins to manage events and tickets. Store admin can also create custom ticket such as VIP, regular, adults only,... each with customized template to best fit the event's context. The extension can also send reminder so that your customer won't miss out the event.

*For more details, live-demo and user reviews, please visit: [Event Ticket](#)*

### Features

- Create events
- Support multiple locations, multiple dates, multiple sessions/timeslot for the event.
- Create ticket products in an easy way.
- Specify custom ticket type for each event and set name, price, quantity and sequence of available tickets for each type
- Bar code and QR code are automatically generated
- Preview and print your pdf ticket instantly in back end
- Easily track attendees, purchased amount for each ticket
- Allows to manage tickets and events in the order view
- Send ticket confirmation emails to event attendees
- Admin can send multiple tickets to customer either one email or multiple emails
- Send printable tickets with auto-generated QR codes and Bar codes
- Display customer's events in My Account area
- Export event attendees, event list, ticket list into CSV, XML files .

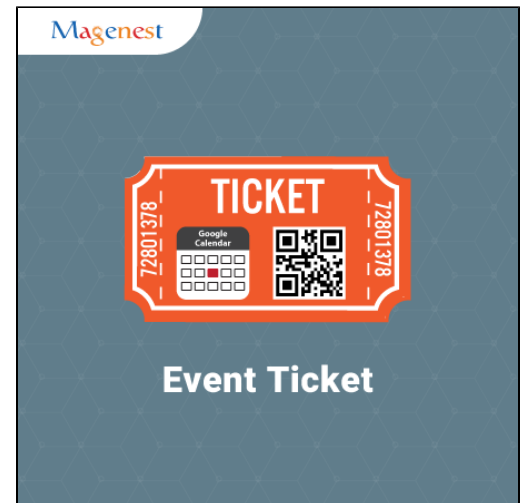
### System Requirements

Your store should be running on **Magento Community Edition version 2.0.x, 2.1.x. or 2.2.x**

### Tutorial video

## Configuration

At backend of Magento 2, go to **Store menu > Magenest > Event Ticket** backend page to set up for Event Ticket extension.



**Configuration**

Store View: Default Config

**GENERAL**

**CATALOG**

**MAGENEST**

Event Ticket

**CUSTOMERS**

**SALES**

**ADVANCED**

**General**

Pattern To Generate Code [store view] [A1][N2][A3]Magenest[N4][A5]

Change quantity [store view] Change quantity of ticket type after order placed

Google API Keys [global] AlzaSyCpi0fGkOSmkv1u\_02poRTMB480GlsrWY

**Email**

Configuration [store view] Send one email for all items with same type  
Send one email for all items with same type  
Send multi email for all items with same type

Pattern when generate code

- [A2] : Random 2 characters
- [N3] : Random 3 numbers
- Magenest : Fixed characters

Example:

- [A2][N1]Magenest[N3][A2] => Ah3Magenest368ot
- [N2][A2]ecommerce[N1][A2] => 54Phecommerce2mA

Save Config

- **Pattern to generate code:** Fill the code format.
- **Change quantity:** Admin can choose one of two time options for changing quantity of event options.
- **Google API Keys:** Fill your Google API key to show map of event in frontend.
- **Configuration:** Admin can choose to send one email or multiple emails for multiple tickets

## Main Feature

### For Admin

#### Creating a new event ticket

The extension added a new product type called **Event Ticket Product** into the system, so you need to add a new Event Ticket Product type to get started.

**Add Product**

- Simple Product
- Configurable Product
- Grouped Product
- Virtual Product
- Bundle Product
- Downloadable Product
- Event Ticket Product

Price	Quantity	Visibility	Status
\$950.00	10000.0000	Catalog, Search	Enabled
\$100.00	0.0000	Catalog,	Enabled

Enter information into each of the form's fields:





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FIND PARTNERS & EXTENSIONS

New Year



eventticket

Store View: All Store Views



Back

Add Attribute

Save



Enable Product ☒ Yes

[website]

Attribute Set

Default



Product Name \*

[store view]

New Year

SKU \*

[global]

New Year

Price \*

[global]

\$ 120.00

[Advanced Pricing](#)

Quantity

[global]

999

[Advanced Inventory](#)

Stock Status

[global]

In Stock



Weight

[global]

lbs

This item has no weight



Visibility

[store view]

Catalog, Search



Categories

[global]

Default Category

Event Tickets



New Category

Set Product as New From

[website]



To



Event Booking



Content



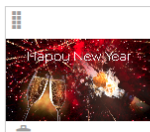
Product Reviews



Images And Videos



Add Video



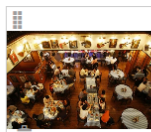
1920x1080 px, 591 KB

Base Small

Thumbnail



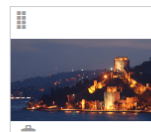
1600x1093 px, 294 KB



660x440 px, 84 KB



508x368 px, 66 KB



900x501 px, 53 KB



Browse to find or  
drag image here

Search Engine Optimization



Related Products, Up-Sells, and Cross-Sells



Customizable Options



Product in Websites



Design



Schedule Design Update



Gift Options



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Magento ver. 2.1.5

[Account Activity](#) | [Report Bugs](#)

## Schedule

At **Event Booking** Tab > Click on **Schedule** to set schedule for the event. Admin can set multiple locations, multiple dates, multiple sections for each event. Especially, you can choose whether to enable locations or dates/times for events.




## Schedule

Enable Date/Time ☒

Configure Schedule options

Add Schedule


< 1 of 1 >


  New Option 

**Location Title**  
Sheraton Gateway Los Angeles LAX 6101 W. Century E


**Location Detail**  
Sheraton Gateway Los Angeles LAX 6101 W. Centur




**Enable**  
☒

**Select the date start**  
05/11/2017 


**Select the date end**  
05/17/2017 




**Tutorial Menu**



Start Time	End Time	
hr:min 7:30	hr:min 11:30	
hr:min 13:00	hr:min 17:00	




Add New Session



Start Time	End Time	
hr:min 7:30	hr:min 11:30	
hr:min 13:00	hr:min 17:00	

Add New Session


Add New Day


  New Option 


**Location Title**  
New York




**Location Detail**  
Insurance Company Tower, New York, NY 10010, USA

**Enable**  
☒

**Select the date start**  
05/22/2017 

**Select the date end**  
05/27/2017 



Start Time	End Time	
hr:min 08:00	hr:min 11:00	
hr:min 14:00	hr:min 17:00	

Add New Session

Add New Day

- **Location:** Specify the location details
- **Date & Time of Event:** specify the event date.

## + Settings Ticket

## - Event Options

Through this section, you can set up various ticket types and options.

- **Title** - specify the title text for the ticket type selection section in the frontend product view
- **Input Type:** You can choose *drop down/radio button/check box*.
- **Required:** check this box if you want your customer at least choose one ticket type before check out.
- **Ticket Types** - you can create a number of different ticket types for the same event. The available tickets may differ in price.

A given ticket type has the below options:

- **Title** - frontend ticket type title
- **Price** - the price modifier value
- **Price Type** - the price modifier type (fixed/ percent) NOTE: the price modifier is added to the basic product price
- **SKU** [optional] - allows adding the SKU postfix to the main product's SKU (this postfix will be displayed in the Order Details).
- **Qty** - the available quantity of tickets of a given type

## - PDF Template

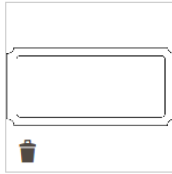
**PDF Template** allows you to create your PDF Ticket with background, width, height, and coordinates in PDF.

PDF Template

PDF Background

Upload

Allowed file types: jpeg, gif, png.



background.png  
280x600, 4 KB

Page Width

600

Page Height

300

Print PDF

- **Background PDF:** Upload your image background
- **Page width:** width of PDF template
- **Page height:** height of PDF template

**Print PDF:** click on **Print PDF** button to print PDF ticket

- **Coordinates** allow you to set information to display on the PDF Ticket.

## Coordinates in PDF

Information	Title	X	Y	Font/Size	Color(#RGB/Well-Known Names)
<div><div></div><div>QR Code</div><div></div></div>		400	100	130	black
<div><div></div><div>Quantity</div><div></div></div>	Quantity	60	85	11	black
<div><div></div><div>Order #</div><div></div></div>	Order #	60	100	11	black
<div><div></div><div>Customer Email</div><div></div></div>	Customer Email	60	115	11	black
<div><div></div><div>Customer Name</div><div></div></div>	Customer Name	60	130	11	black
<div><div></div><div>End Time</div><div></div></div>		60	145	11	black
<div><div></div><div>Start Time</div><div></div></div>		60	160	11	black
<div><div></div><div>Date</div><div></div></div>	Event Date	60	175	11	black
<div><div></div><div>Ticket Type</div><div></div></div>	Option	60	190	11	black
<div><div></div><div>Code</div><div></div></div>	Code	60	205	11	black
<div><div></div><div>Location Detail</div><div></div></div>	Location Detail	60	220	11	black
<div><div></div><div>Location Title</div><div></div></div>	Location	60	235	11	black
<div><div></div><div>Event Name</div><div></div></div>		280	245	16	red
<div>Add Option</div>					



### 🔴 Email Template:

Admins can choose **Default Email Template** or you can customize email for your store based on the email template below:

🔍 Email Template

Set Email

Default Email Template
Default Email Template
Event Ticket

Below is the email template:

```

Email Template

{{template config_path="design/email/header_template"}}
<p>{{trans "Welcome to %store_name." store_name=$store.getFrontendName()}}</p>
<ul>
  <li><strong>{{trans "Event Name: "}}</strong> <em> {{var title}}</em></li>
  <li><strong>{{trans "Customer Name: "}}</strong> {{var customer_name}}</li>
  <li><strong>{{trans "My Code: "}}</strong> {{var ticket_code}}</li>
  <li><strong>{{trans "Location Title: "}}</strong> {{var location_title}}</li>
  <li><strong>{{trans "Location Detail: "}}</strong> {{var location_detail}}</li>
  <li><strong>{{trans "Date: "}}</strong> {{var date}}</li>
  <li><strong>{{trans "Time: "}}</strong> {{var time}}</li>
  <li><strong>{{trans "Quantity: "}}</strong> {{var qty}}</li>
  <li><strong>{{trans "Option: "}}</strong> {{var option_type}}</li>
</ul>
{{template config_path="design/email/footer_template"}}
  
```

You can use [MB-Ruler software](#) to measure distances and angles on your ticket. This application is free download.

We have a video tutorial helping you in this section:

## + Information

- **Summary**

This is the list of ticket options, with Purchased quantity, Available quantity and revenue for each type, as shown.

+

NEW YEAR

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Add Attribute

Save

▼

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Information

Summary

Search

Reset Filter

2 records found

20

per page

<

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of 1

>

Title	Initial Qty	Available Qty	Purchased Qty	Revenue
Vip 1	200	198	2	10.00
Vip 2	100	100	0	0.00
Totals	300	298	2	10

Tutorial Menu

- **Attendees**

In the **Attendees** tab, the admin can easily manage the attendees of the event. In this tab, all the event attendees will be listed. Please, note that a customer will appear in this section after their order gets processed.

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Add Attribute

Save

▼

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2 records found

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per page

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1

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>

Export to: CSV

Export

ID	Code	Qty	Option	Customer Name	Customer Email	Order #	Created At	Status
23	jk6ZMagenest536Wd	1	Vip 1	Scarlett Honor	scarlettbk1212@gmail.com	000000017	2017-05-25 02:34:56	Not Redeem
24	Gi4kMagenest207YF	1	Vip 1	Scarlett Honor	scarlettbk1212@gmail.com	000000018	2017-05-25 03:48:36	Redeem

Tutorial Menu

## Management

At backend, go to **Product menu** then select **Event tab** or **Event Ticket tab** to displays the actual event & ticket sales.

- In the **Event** tab:

This grid lists **ALL** the items which had ever had Event Ticket functionality enabled, include: **product ID**, **event name**, **start time**, **end time**, **reminder day**, **status** and **location**. You can and export to the CSV/XML file.

**Event**

Search by keyword

Filters

Default View

Columns

Export

20 per page

1 of 1

7 records found

Product ID	Event Name	Action
2047	BBQ & Craft Brews Festival	Edit
2048	Cal Poly Pomona Spring Banquet	Edit
2049	ASEP's Etiquette Dinner: City of Stars	Edit
2052	ECO Tour 2017 with NTCRA & STAR-NT	Edit
2053	#TechGoals Competition	Edit
2054	LA Summer Bachata Festival	Edit
2055	New Year	Edit

Tutorial Menu

- In the **Event Ticket** tab:

You can see this grid displays the actual ticket sales and export to the CSV/XML file.

⚠ Remember that admin must change status from Not Redeem to Redeem when the ticket has already been scanned.

**Event Ticket**

Search by keyword

Filters

Default View

Columns

Export

20 per page

1 of 1

14 records found

Type	Code	Option Type	Customer Name	Customer Email	Order #	Quantity	Status	Action
BBQ & Craft Brews Festival	GL7rMagenest814mT	Normal	Guest	hugjobk@gmail.com	000000005	1	Redeem	Select
BBQ & Craft Brews Festival	Cy5FMagenest724cH	Normal	Jack Perez	demo@magenest.com	000000009	1	Not Redeem	View
BBQ & Craft Brews Festival	HT6AMagenest792tQ	Normal	Jack Perez	demo@magenest.com	000000010	1	Not Redeem	Resend Email
LA Summer Bachata Festival	dG7MMagenest275fG		Jack Perez	demo@magenest.com	000000008	1	Not Redeem	Print
LA Summer Bachata Festival	Bm9RMagenest195fr		Jack Perez	demo@magenest.com	000000008	1	Not Redeem	Select

Tutorial Menu

Admin can click on **View** button to follow the detailed information about the order or the invoice.

- Order:





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FIND PARTNERS & EXTENSIONS

#000000022



eventticket

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Send Email

Credit Memo

Reorder

## ORDER VIEW

### Information

### Invoices

### Credit Memos

### Comments History

## Order & Account Information

### Order # 000000022 (The order confirmation email was sent)

Order Date	May 25, 2017, 7:58:33 AM
Order Status	Complete
Purchased From	Main Website Main Website Store Default Store View
Placed from IP	118.70.109.213

### Account Information

Customer Name	Scarlett Honor
Email	scarlettbk1212@gmail.com
Customer Group	General

## Address Information

### Billing Address [Edit](#)

Scarlett Honor  
167 Allen St  
New York , New York, 10002  
United States  
T: 0123456789

## Payment & Shipping Method

### Payment Information

Check / Money order  
The order was placed using USD.

## Items Ordered

Product	Item Status	Original Price	Price	Qty	Subtotal	Tax Amount	Tax Percent	Discount Amount	Row Total
New Year	Invoiced	\$120.00	\$125.00	Ordered 1 Invoiced 1	\$125.00	\$0.00	0%	\$0.00	\$125.00
SKU: New Year									
Location : New York									
Date : From 31-12-2017 To 31-12-2017									
Time : Start: 20:00 End: 22:00									
Option select : Vip 1,									

The detailed information about event ticket is shown in order page

## Order Total

### Notes for this Order

#### Status

Complete

#### Comment

☐ Notify Customer by Email

☐ Visible on Storefront

### Order Totals

Subtotal	\$125.00
Grand Total	\$125.00
Total Paid	\$125.00
Total Refunded	\$0.00
Total Due	\$0.00

Submit Comment

- Invoice:



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FIND PARTNERS & EXTENSIONS

#000000021



eventticket

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Send Email

Print

## Order & Account Information

### Order # 000000022 (The order confirmation email was sent)

Order Date	May 25, 2017, 7:58:33 AM
Order Status	Complete
Purchased From	Main Website Main Website Store Default Store View
Placed from IP	118.70.109.213

### Account Information

Customer Name	Scarlett Honor
Email	scarlettbk1212@gmail.com
Customer Group	General

## Address Information

### Billing Address [Edit](#)

Scarlett Honor  
167 Allen St  
New York , New York, 10002  
United States  
T: 0123456789

## Payment & Shipping Method

### Payment Information

Check / Money order  
The order was placed using USD.

## Items Invoiced

Product	Price	Qty	Subtotal	Tax Amount	Discount Amount	Row Total
New Year SKU: New Year Location : New York Date : From 31-12-2017 To 31-12-2017 Time : Start: 20:00 End: 22:00 Option select : Vip 1,	\$125.00	1	\$125.00	\$0.00	\$0.00	\$125.00

The detailed information about event ticket is shown in invoice page

## Order Total

### Invoice History

Comment Text

☐ Notify Customer by Email

☐ Visible on Storefront

Submit Comment

### Invoice Totals

Subtotal	\$125.00
Grand Total	\$125.00

## For Customer

When a customer is on a frontend detail page of a product of type Event Ticket, he will be able to view all information about the event as start time, end time, location, and event options then add to cart.

This is demo store. No orders will be fulfilled.

GET STARTED FOR FREE

EVENT TICKETS

DEFAULT STORE VIEW

(1)

NEW YEAR

Home → Event Tickets → New Year

NEW YEAR

Qty: 1

\$125.00

SUBTOTAL : \$125.00

VIEW CART

CHECKOUT

✓ You added New Year to your shopping cart.

Happy New Year

NEW YEAR

Be the first to review this product

\$125.00

SKU#: New Year

Celebrating the new year brings a fresh start full of opportunity, new leaves and blank

Met Life

View larger map

Select Location

New York

Select Date

From 31-12-2017 to 31-12-

Select Time

20:00 - 22:00

Select Option

☒ Vip 1 + \$ 5.00

☐ Vip 2 + \$ 3.00

QTY

- 1 +

ADD TO CART

After buying the event ticket successfully, in My Account tab, click on **My Ticket**, customers can view ticket price, status, duration, and location as well as print PDF Ticket.

This is demo store. No orders will be fulfilled. [GET STARTED FOR FREE](#)

**Magenest** EVENT TICKETS

DEFAULT STORE VIEW

**MY TICKETS**

**My Account**

- Account Dashboard
- Account Information
- Address Book
- My Orders
- My Downloadable Products
- Stored Payment Methods
- Newsletter Subscriptions
- Billing Agreements
- My Product Reviews
- My Tickets**
- My Wish List

Order #	Event Name	Date Event	Time	Location	Google Map	Print Ticket
000000022	New Year	From 31-12-2017 To 31-12-2017	Start: 20:00 End: 22:00	New York		<a href="#">Print Ticket</a>
000000020	New Year	From 31-12-2017 To 31-12-2017		New York		<a href="#">Print Ticket</a>

[Tutorial Menu](#)

Or customers can take the event ticket from their email.

**Google**

Gmail

1 of 343

**COMPOSE**

Inbox (182)

Starred

Sent Mail

Drafts

More

S Scarlett

No recent chats  
Start a new one

Welcome to Main Website Store.

- **Event Name:** New Year
- **Customer Name:** Scarlett Honor
- **My Code:** dU6sMagenest319XR
- **Location Title:** New York
- **Location Detail:** Metropolitan Life Insurance Company Tower, New York, NY 10010, USA
- **Date:** From 31-12-2017 To 31-12-2017
- **Time:** Start: 20:00 End: 22:00
- **Quantity:** 1
- **Option:** Vip 1

Thank you, Main Website Store!

ticket.pdf



#### Note

Your customers should sign in stores when buying tickets. If a guest buys the ticket, the Customer name field in PDF will be blank.

## Update

- When a bug fix or new feature is released, we will provide you with the module's new package.
- All you need to do is repeating the above installing steps and uploading the package onto your store. The code will automatically override.

- Flush the config cache. Your store and newly installed module should be working as expected.

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## Support

- We will reply to support requests after **2 business days**.
- We will offer **lifetime free update and 6 months free support for all of our paid products**. Support includes answering questions related to our products, bug/error fixing to make sure our products fit well in your site exactly like our demo.
- Support **DOES NOT** include other series such as customizing our products, installation and uninstallation service.

---

Once again, thank you for purchasing our extension. If you have any questions relating to this extension, please do not hesitate to contact us for support.

[Magenest](#)