## WooCommerce Sage Pay Payment Gateway User Guide

Thank you for purchasing our extension. If you have any questions that are beyond the scope of this document, do not hesitate to leave us an email via our email address below.

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## Introduction

Sage Pay Payment Extension for Woocommerce is the most secured payment gateway in UK.

#### Extension's page: Sage Pay Payments

#### **Highlight Features**

- Integrate merchant's Sage Pay account to their WooCommerce stores
- Allow customers to checkout using credit cards
- Specify allowed credit card types and countries
- Support Saved Card Function using Tokenization for security
- Support CVC/CV2 verification
- Allow admin to easily track the transaction history
- Allow logged in customers to manage their saved card in My account in storefront
- Allow logged in customers to use saved credit cards to check out
- Allow admin to make payment from backend (MOTO)
- Allow admin to enable Authorize and capture payment

#### **System Requirements**

Your store should be running on Woocommerce version 3.x



# Sagepay Integration

## How does it works

Configuration at Woocommerce backend

Firstly, you have to configure the SagePay Payment Extension at Woocommerce back end by clicking on Woocommerce > Settings > Payments > Sage

In our example, we use account and API of SagePay to implement transaction in test mode. You can obtain this by going to https://test.sagepay.com /mysagepay/transactions.msp

ettings WS/CV2	Administrator Account Details View and edit the details associated with the Sage Pay primary administrator login.	
D Secure Restrictions faild IPs change Log Jsers ray Methods	Primary admin account settings Username: Email address: Email address: Email validation status: Validated Receive updates and communications: 10	Edit
Surcharges Page Customiser	Password details Persever Admin Password:	
	Sage Pay API: Create API condentials  I understand that this will create new credentials and may break any existing Sage Pay API implementations. To find out more please visit our online documentation.	
	My Sage Pay last accessed on: 27/06/2018 04/0354	

- Enable/Disable: To enable or disable the SagePay module
- Title: The title of the payment method displayed on the checkout page
- Description: The description of the payment method displayed on the checkout page
  Vendor Name, Integration Key, Integration Password: The credentials obtained from your SagePay account (Click on Create API Credentials)

A Turn on Test Mode (Choose Yes) when you use test credentials. Turn off the Test Mode (Choose No) when you go live.

- Saved Cards: Enable save credit card function for logged in customers
- · Enable MOTO: Enable admin to make payment from backend for customers who make orders via telephones or emails
- Enable CV2 Check: Enable CVC/CV2 verification for credit cards

#### A Remember to Save changes before Check API

Enable/Disable		✓ Enable Sage	
Title	0	Credit Card (Sagepay)	±
Description	0	SagePay Credit Card Payment	
Vendor Name		magenest	
Test mode	0	✓ Enable Test Mode	
Integration Key	0		٩
Integration Password	0		(†)
Capture	0	Capture charge immediately	
Saved Cards	0	✓ Enable Payment via Saved Cards	
Enable MOTO		✓ Enable MOTO	
Enable CV2 Checks	0	✓ Enable CV2 Checks	

## **Main Functions**

#### Check out with SagePay in an easy way

When customer proceed to checkout, the checkout page will display with Billing Address, Your order info, and Payment Options

Customer fills in his/her shipping address and selects Credit Card (SagePay) to make payment.

#### + Guest checkout

With guest checkout, the checkout page will display as follows with a checkbox to Create an account.

Billing details		Your order	
First name <u>*</u>	Last name <u>*</u>	Product	Total
Company name (optional	1)	Woo Album #4 ×1	\$9.00
		Subtotal	\$9.00
Country * United Kingdom (UK)		Total	\$9.00
Street address .*			
House number and stree	et name	Direct bank transfer     Cash on delivery     Credit Card (Sagepay)	
Apartment, suite, unit e	tc. (optional)	Sage Pay Credit Card Payr	nent
Town / City <u>*</u>		You can use card number	4484000000002 for testing
		Cardholder Name *	
County (optional)		Cardholder Name	
		Card Number *	
Postcode		0000 0000 0000 0000	
		Expiry Date (MMYY) *	Card Code (CVC) *
		ММҮҮ	123
Phone .*			
Email address 📩			
		Pla	ace order
Create an account?			

#### + Logged in customer checkout

If customer register for an account then checkout, he/she can save the credit card information for future purchases.

We design this function to help customers pay more conveniently. Customers could save time from typing a long range of numbers.

## Billing details

First name *		Last name <u>*</u>			
Captain	±	America	Product	Ł	Total
Company name (	optional)		Woo Sin	igle #1 × <b>1</b>	\$3.00
			Subtota	ıl	\$3.00
Country .*			Tetel		<u>Å0.00</u>
United States (U	S)		* Total		\$3.00
Street address .*					
12 Main Street			<ul> <li>Direct</li> <li>Cash o</li> <li>Credit</li> </ul>	bank transfer on delivery : Card (Sagepay)	
Apartment, suit	e, unit etc. (opti	onal)	Sage Pay TEST MC You can	y Credit Card Payment DDE ENABLED. use card number 4484000	000002 for testing
New York					
State.*			Cardhold	ler Name * Ider Name	
New York			•		
ZIP			0000 00	000 0000 0000	
10001			Expiry Da	ate (MMYY) <b>*</b> Ca	ard Code (CVC) *
Phone *			ММҮҮ		123
5267387485			Save purchas	e payment information to ses.	my account for future
Email address 🎽					
demo123@gmail.	com				
Additional	informatic	on		Place or	der
Order notes (opti	onal)				
		2 4 4 6 1 F			

Your order

#### Customers can see the cards they have saved by going to My Account > My cards

Customer credit cards are tokenized for security purpose. You can see the ending of the token key in this table.

# My account

Dashboard	6	My Cards			
Orders	<del>60</del>	Token	Last 4 Number	Payment Gateway Id	Action
Downloads	<u> K</u>	*-*-*-12D215C7	0003	Sage Pay	Ø
Addresses	谷	*-*-*-F1700326	0006	Sage Pay	
Account details	<u>.</u>	DELETE			
My cards	85				
Logout	Ø				

#### With saved cards, for next time purchase, customers can use it instantly to checkout

Country.*		
United States (US)	▼ lotal	£35.00
Street address		
1 Test State	<ul> <li>Direct bank transfer</li> <li>Cash on delivery</li> <li>Credit Card (Sagepay)</li> </ul>	
Apartment, suite, unit etc. (optional) Town / City <u>*</u>	SagePay Credit Card Payment TEST MODE ENABLED. You can use card number 44840	0000002 for testing
State New York	<ul> <li>Visa ending in 0003 (expires</li> <li>Card Code (CVC)*</li> <li>123</li> </ul>	s 09/18)
ZIP *	<ul> <li>Visa ending in 0006 (expires</li> <li>Card Code (CVC)*</li> </ul>	\$ 09/18)
Phone *	Use a new payment method	d
Email address 🛔	Place of	order

#### **View Orders**

When the transaction is completed, merchants can track customers' orders by clicking Woocommerce > Orders

🔞 🏦 Magenest 🖸	1 🗭 1 🕂 Ne	w								Ho	owdy, admin 🔯
Dashboard	Orders A	dd order								Screen Options 🔻	Help 🔻
📌 Posts	WooComme	rce data update – \	We need to u	ipdate your stor	e database to the latest version.						
93 Media	Run the up	dater									
📕 Pages	-										
🗭 Comments 📵	All (4)   Pending	g payment (1)   Co	mpleted (3)							Se	arch orders
🐖 WooCommerce	Bulk Actions	•	Apply	All dates	Filter by registered custome	e 🔻 Fil	ter				
Orders		Order					Date	ite	Status		Total
Coupons Reports		#124 Captain An	nerica				39 m	mins ago	Completed		\$9.00
Settings Status		#123 Susan Smit	h				22 h	hours ago	Pending payment		\$18.00
Extensions		#122 Susan Smit	h				22 h	hours ago	Completed		\$21.00
Products Appearance		#121 Susan Smit	h				Jun 1	13, 2018	Completed		\$15.00
😰 Plugins 📵		Order					Date	ite	Status		Total
Users Tools Settings WP File Manager Collapse menu	Bulk Actions	·	Apply								

#### In case you do not enable Authorize and capture payment, the order details will be displayed as below

#### blocked URL

In order to capture the payment, you must change the order status from On hold to Processing or Complete.

#### blocked URL

If you enable Authorize and capture payment, the fund will be instantly captured (order status is automatically changed to Completed). The order details will be displayed as follows

blocked URL

#### Making payment from backend (MOTO)

You can make payment in the backend on behalf of customers who purchase via telephones or emails.

In the admin panel, you create an order, then in the Billing details, choose the payment method as Credit Card (SagePay). The payment form will be displayed for you to fill in customer's credit card info.

blocked URL

### **CVC/CV2** Verification

If you enable the CVC verification, Sage Pay will detect if the CVC code is wrong. You can track this in the Transaction Report of Sage Pay.

Trans report	range: Any Hourly [	17/09/2018 Daily Weekly	to: 17/09/2018 Monthly Annually result: All Success Failu	re				
GBF								
•	Customer Name	Туре	Vendor Tx Code	Amount(Inc. Surchar	Received	CV2	Add	PC
+	Susan Smith	Payment	175-20180917-1537170980-magenest	20.00 GBP	17/09/2018 08:56:21	0	0	U
+		Payment	174-20180917-1537168443-magenest	53.00 GBP	17/09/2018 08:14:04	0	•	0
+	Sector Sector	Payment	173-20180917-1537168292-magenest	18.00 GBP	17/09/2018 08:11:33	0	•	0
+	Transformer .	Deferred	171-20180917-1537166509-magenest	18.00 GBP	17/09/2018 07:41:50	0	0	0
+		Payment	magenest-PAYMENT-1537156623-387970151	237.50 GBP	17/09/2018 04:57:04	1	1	1
+	A Colorador	Payment	magenest-PAYMENT-1537156563-361042996	237.50 GBP	17/09/2018 04:56:08	1	1	1
+	along and	Payment	magenest-PAYMENT-1537148813-812093501	87.50 GBP	17/09/2018 02:46:55	•	8	8
+		Payment	magenest-PAYMENT-00000035-577357919	162.50 GBP	17/09/2018 02:32:21	0	0	•
Ŧ	BLA STORE	Payment	magenest-PAYMENT-00000034-645967291	162.50 GBP	17/09/2018 02:29:26	0	0	•

## Update

- When a new update is available, we will provide you with a new package containing our updated extension.
- In case you update your module, you will have to delete the old module directory and repeat the installing steps above.
- Flush the config cache then your store and newly installed module should be working as expected.

## Support

- We will reply to support requests within 2 business days.
- We will offer lifetime free update and 6 months free support for all of our paid products. Support includes answering questions related to our products, bug/error fixing to make sure our products fit well in your site exactly like our demo.
- Support **DOES NOT** include other series such as customizing our products, installation and uninstallation service.

Once again, thank you for purchasing our extension. If you have any questions relating to this extension, please do not hesitate to contact us for support.

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